

Instructions for Scheduling the Accuplacer Placement Test

You are required to take Lakeshore Technical College's (LTC's) Accuplacer placement test. The Accuplacer may be completed online at your local school or library. To make arrangements to take LTC's Accuplacer, you must:

- Identify a person who will administer and proctor the Accuplacer. You will be asked to provide the following information:
 - The name of the school or library.
 - The name and title of the person who will be administering and proctoring the Accuplacer.
 - The contact information (telephone number and email address) for the person administering and proctoring the Accuplacer.
- Contact Sue Kinneston, Testing Services Manager, at Sue.Kinneston@gotoltc.edu or 920.693.1224 with the above information.

Please note: You will be required to pay a \$20 (USD) testing fee before you will be allowed to take the Accuplacer. You may pay the testing fee using a credit card (LTC accepts Visa or Mastercard).

Once this information has been received, LTC's Testing Services Office will contact the person you've identified and provide them with the necessary information to administer the exam.

The proctor will then work with you, the student, to schedule a time to take the Accuplacer. Upon completion, the proctor will then notify LTC that you have completed the exam so your results can be obtained and forwarded to LTC's Admissions Office.

For information about the Accuplacer and sample questions, please click [here](#).